

adm. 3

DD/R-298-63

1 March 1963

MEMORANDUM FOR: Chief, Finance Division

SUBJECT: [REDACTED]

1. During the period (December 1962 - February 1963) of his temporary assignment with the Deputy Director (Research), [REDACTED] worked diligently and efficiently in our Budget and Fiscal Branch. In the daily conduct of his duties he was cooperative, willing, and courteous in his relations with personnel requiring assistance with arrangements for official TDY travel and in the preparation of their reimbursement claims. In assisting with the establishment of basic records pertaining to budget and fiscal functions, his effort in this area was commendable.

2. We are appreciative of [REDACTED] services and the high calibre of his performance during his assignment with the DD/R.

25X1A

[REDACTED]
Comptroller
Deputy Director (Research)

Distribution:

Orig & 1 - Addressee

1 - [REDACTED]

1 - DD/R Subj

1 - DD/R Chrono

DDR: [REDACTED]:6561:bb (1 Mar 63)